



TERMS OF REFERENCE FOR A CONSULTANCY SERVICES

Call for Consultancy Services to conduct Baseline Survey on Ending Violence Against Women and in Homabay, Mombasa and Nakuru Counties

Country - Kenya

Closing Date – August 12th, 2023

1.0 About GVRC

The Gender Violence Recovery Centre (GVRC) is a registered non-profit making, non-partisan charitable trust organization with 22 years in the management of Gender Based Violence (GBV) in Kenya. GVRC continues to influence the GBV sector through setting standards in addressing GBV. We have a total of nine centers spread out across Nairobi, Kajiado, Nakuru, Meru and Mombasa Counties. In addition, GVRC collaborates with counties to establish and operationalize Gender Based Violence Recovery Centers (GBVRCs) to enhance access to and uptake of GBV services. Our prevention and advocacy Programmes are tailored to address GBV at the community, County, and national levels. Since inception, over 60,000 GBV survivors have directly benefited from GVRC through comprehensive quality services, and it continues to provide key learnings in the management of GBV in Kenya. Please visit www.gvrc.or.ke for more information on GVRC

2.0 About the EVAW project

This is a UN Women-funded project which will be implemented in Nakuru (Nakuru Town East and Nakuru West Sub counties), Mombasa (Kisauni and Mvita sub-counties), and Homabay (Ndhiwa and Homabay Town Sub-counties) Counties. The project aims to ensure that women and girls have improved access to inclusive and equitable GBV and HIV services.

The project will enhance access to safe spaces for knowledge gain and learning by utilizing experiences of prevention of violence against women and girls. Through this project, we envisage creating frameworks that highlight good-quality prevention and response services that are delivered in ways that respect women and their rights and can reduce risk factors for violence against women and girls (VAWG), and support factors (socio-economic, policy and institutional) that protect against VAWG in the project counties.

Specifically, the outcome and outputs of the project are:

Outcome: Women and girls have access to quality, timely, inclusive, equitable and evidence driven GBV and HIV services.

Output 1: Duty Bearers have increased capacity to produce, analyze and utilize GBV/HIV data.

Output 2: Women and girls are aware and have enhanced capacity to access and utilize quality, inclusive and timely GBV/HIV services.

Output 3: Communities have enhanced awareness towards the prevention and response of GBV, and elimination of stigma and discrimination related to GBV and HIV/AIDS

Output 4: Triangulate and improve GBV and HIV data.

3.0. Main objectives of this assignment

The main objectives of this assignment are as outlined below.

- Outline the current situation with regards to WAG's access and ability to utilize quality, inclusive and timely GBV services in the select counties.
- Establish and analyze duty bearer's knowledge and ability to analyze and utilize GBV/HIV data.
- Establish knowledge levels, awareness on prevention and response to GBV, stigma and discrimination related to GBV/HIV among WAGS.

4.0. The Consultancy Assignment

The purpose of this assignment is to coordinate, and in consultation with the GVRC M&E Officer and program team to conduct the baseline desk review and the perception survey and disseminate findings to the team. The consultant's main roles will entail:

Baseline Desk Review and Perception Survey

Baseline desk review

- Support contextualization of study design and tools for the baseline desk review evaluation.
- Collect and analyze data.
- Work closely with the M&E to update the Baseline values of the PMT/Results matrix and M&E plan and generate a high-level summary of the findings.
- Review and provide feedback on the analysis of the findings related to this assignment.

Baseline and end-line evaluation

- Design and conduct two phases of survey (phase 1- pre implementation and phase 2- end-line perception survey)
- Contextualize and design the baseline and endline studies.
- Manage and implement the two phases of evaluations.
- Populate survey report for validation.

- Validate the evaluation findings.
- Disseminate the survey findings at both phases.

5.0 Proposed Time Frame

5.1 Baseline

Specific timelines with a breakdown of activities applicable to this evaluation will be set out in consultation with the consultant.

5.2 Perception survey

Specific timelines with a breakdown of activities applicable to this evaluation will be set out in consultation with the consultant.

6.0 Scope of Evaluation

6.1 The baseline desk review will be undertaken in 6 wards in the three counties.

6.2 The Perception survey will be undertaken in 6 wards in the three counties.

7.0. Evaluation Approach

7.1 The evaluation will be done in line with baseline desk review plan whose draft will be developed by the Consultant and shared to GVRC for review.

7.2 The **perception Survey** will be conducted in two phases whose plan will be developed by the consultant and shared to GVRC for review.

8.0 Selection of Consultant (s)

Interested individuals and/or institutions are requested to provide, at a minimum:

- Their CV and CVs of all team members (if institution or team of individuals).
- A draft budget for both the desk review and perception survey separately.
- Past sample of a final assessment report.
- Reference contact information of at least 3 individuals or institutions that have conducted research with the individual or institution in the past.
- Preferably conversant with English and Swahili languages of Kenya since the work will be undertaken in Homa bay, Nakuru and Mombasa counties.

The following additional, supporting documents are also preferred and requested:

- A sample detailed work plan for the baseline desk review and perception survey separately.

9.0 The Consultant's Team Skills and Experiences

9.1 General Qualifications

As the consultancy is multifaceted, the consultant is expected to have a mix of skills relevant for the assignment:

1. Must have an advanced university degree (At least master's or equivalent) in either Gender Development, Social Sciences or related degree
2. Demonstrate experience managing surveys of similar scale and preferably in the Health and education related sectors. This can be shown by a strong capacity and experience in planning and organizing survey logistics.
3. Have relevant experience in working with NGOs and/or international organizations on consultancy assignments.
4. Strong capacity in data management and statistics.
5. Strong knowledge in using qualitative and quantitative statistical packages.
6. Strong interpersonal skills and a team-oriented spirit.
7. Demonstrate knowledge and experience with the application of a human rights-based approach to programming.
8. Strong writing and analytical
9. Demonstrated ability to work in a multicultural environment and ability to establish good and effective relationships with partners.
10. Knowledge of issues of Child protection and GBV will be an added advantage including knowledge of the Prevention of Sexual Exploitation and Abuse (PSEA).
11. Have excellent proven written and spoken English and communication skills.

9.2 Lead Consultant

1. An advanced degree in Public Health, Social Sciences, Population studies, Statistics or Demography.
2. Ten (10) years' experience in conducting evaluations in the field of health (GBV), sexual reproductive health and rights.
3. Experience in working with the national and devolved system of government.
4. Excellent data analysis skills in qualitative and quantitative methods.
5. Excellent reporting writing skills.
6. Ability to work in a team.

10.0. Management and Coordination

The key people that the consultant will be working closely with at GVRC include:

MEAL Officer, Programs manager, MPSS Specialist and Project Coordinator. The day-to-day support of the consultant during the task shall be provided by the M&E Officer in consultation with the Project Coordinator. The consultant will also work in close partnership and consultation with implementing partners.



11.0 Consultancy Budget

The full costs include professional consultancy fees, field logistical costs and any consultancy related costs during the entire assignment **quoted in Kenya Shillings**.

12.0 How to Apply

Interested candidates should submit their Expression of Interest through gvr@nwch.co.ke by **Saturday, August 12th 2023**. An evaluation of the proposals will be made by GVRC who may engage in an interactive process with the consultant to further specify the scope and methodology to be used as well as **budget, deliverables, and deadlines**.

NB: Kenyan-based consultants and consultancy firms are highly encouraged to apply for this job. The applications received will be reviewed on a rolling basis. GVRC reserves the right to close the window of applications as soon as appropriate consultancy applicant(s) who meet the above requirements is received.